

Preparing for a Hospitality Career

The Hospitality Training Academy (HTA) offers the services you want and need to land a job in the hospitality industry at hotels, the airport, sports venues, dining establishments and within a wide range of other workplaces that value strong customer service skills.

To make certain that you're ready for your new career in hospitality, the HTA is prepared to assist you by offering the following no cost services.



Introduction to Hospitality

Even before you apply for a job, you'll have an insider's knowledge of hospitality. Our team will familiarize you with the "ins and outs" of how hospitality businesses operate and the jobs that employees do throughout the industry.

Skills Training

For those with limited experience in hospitality, HTA offers culinary training and training in skills used by food servers, baristas and in all sorts of jobs where customer service is important as well as hospitality-required training and certificates that cover safety issues in food handling and serving alcohol.

Job Search Assistance and Referrals to Job Openings

We'll show you how to search for work and ways to determine the job opportunities you are best suited for from hundreds of HTA employer partners in the hospitality industry. HTA's case managers will refer you to openings that are good matches with your skills and preferences.

Resume Preparation

The right resume sells not just what you know, but who you are. Got a positive attitude and the temperament of a team player? Great! Hospitality is all about people skills and we'll help you craft a resume that shows you in the best light possible.

Information on Completing Online Employment Applications

Nowadays you apply for virtually all jobs via the internet. We'll show you how to complete online applications quickly and easily.

Effective Interview Techniques

Not only will we share with you the most commonly asked questions, we'll coach you in the best responses, no matter what your experience or background. Our team can video record your practice interviews, so you can perfect your presentation before meeting with a potential employer.

Dress for Success Strategies

Confused about what to wear to an interview? Don't be! We'll show just how to style yourself for the workplace and how to make a positive and professional impression.

Support Services

Need help with clothes for an interview or bus fare to get you there? We can often provide these types of supportive services.

Job Counseling and Follow-Up

Once you're hired, we will continue to check in on you to ensure that things are going well on the job. If you have questions or concerns, we'll be just a phone call away.

Program Requirements

- Professional and courteous manner
- Strong people skills
- Good communication skills
- Currently unemployed
- Valid authorization to work in the U.S.
- Selective Service Registration (for males born on or after 01-01-06)
- Positive reference, background check
- Ability to pass drug-testing



For more information, go to: www.lahta.org
email: HospitalityJobs@lahta.org

twitter.com/LosAngelesHTA

facebook.com/HospitalityTrainingAcademy