



## **Position Title: Social Justice Coordinator**

**Reports To: Senior Minister**

**Location: Pasadena, California**

Neighborhood Unitarian Universalist Church creates and grows an inclusive religious community connected by love, spirit, and service.

### **Position Summary:**

The Social Justice Coordinator supports the social justice (SJ) mission of Neighborhood Unitarian Universalist Church (NUUC). The church's SJ programs are primarily led by members; the coordinator helps establish new offerings based on congregational interest and energy and helps legacy programs succeed. Important work includes working with the congregation to identify pressing social justice priorities for the church, supporting members' social justice objectives, providing assistance for their programs/projects/activities, and serving as a connector to Pasadena area organizations and faith groups in support of social justice objectives of NUUC members and lay leaders.

The Social Justice Coordinator encourages and helps train members to lead and participate in social justice activities; communicates and identifies volunteer opportunities; and helps to ensure that groups have healthy interpersonal relationships.

**Hours: 15-30 hours/week**

Sunday mornings and some weekday evenings

**Rate: \$22 hour**

### **Essential Functions**

- Conducts effective and appropriate outreach to the church community using all appropriate avenues of communication to church members about social justice opportunities
- Identifies opportunities to engage youth and families in programs, projects, and activities
- Establishes relationships with other faith groups and nonprofits in order to create opportunities to work together based on congregation interest and energy
- Seeks input from the congregation on their social justice interests to establish different types of engagement (one-time events, donations, advocacy, ongoing commitments)
- Recruits, supports, and trains church members for social justice leadership
- Assists in creation of systems of measurement to assess the impact of church's social justice efforts and initiatives



- Conducts a comprehensive biennial survey of church members to establish interests and goals of members and to review how the program can better meet needs of the congregation.
- Collaborates on an ongoing basis with the NUUC Social Justice Council to better the social justice program, facilitates communication between groups and coordinates activities
- Supports/embraces all active projects which cover wide array of issues comprised of different project types/durations
- Leads communications/awareness/promotion efforts for all projects through all channels available including publications, social media, pulpit announcements, and re-establishment of collective project showcases and Social Justice Table on Sundays
- Helps to incorporate the concept of social justice as a spiritual practice into all current/future projects and tie UU beliefs/principles into activities
- Uses results of recent social justice survey of members as a guide, then determines where interest lies to take on new projects/issues based on congregational and lay leadership energy
- Ensures that new projects have proper church backing/support prior to launch
- Explores feasibility of reviving periodic Social Justice engagements which have broad appeal across congregation and bring entire church together
- Other projects as assigned by the minister

**Core Qualities:**

- Experience in social justice advocacy, community organizing, developing justice-oriented campaigns or similar activities is preferred
- Effective communication skills are essential: oral, written, interpersonal and via technology
- Capacity to coordinate multiple projects simultaneously
- Ability to encourage and help train NUUC members to become effective social justice leaders
- Experience in establishing and measuring programmatic goals helpful
- Some budgeting experience also helpful
- Knowledge of faith-based social justice organizing is a plus
- Familiarity of the Pasadena area and its social justice issues also is a plus
- Compassionate and kind

**To apply:** Submit resume and cover letter to [ecampo@neighborhooduu.org](mailto:ecampo@neighborhooduu.org)

**Note to Candidates:** Neighborhood Unitarian Universalist Church (NUUC) is committed to developing a diverse and talented staff team and we encourage people of color, Indigenous people, Hispanic/Latinx, and LGBTQ candidates to apply if interested and qualified for this position. Equity, Diversity, Inclusion and Justice are core values of NUUC. We are an equal opportunity employer and will not allow discrimination based on age, race, ethnicity, gender, gender expression, national origin, disability, religion, sexual orientation, or socioeconomic background.